

**02 DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION**

**313 BOARD OF DENTAL PRACTICE**

**Chapter 11: QUALIFICATIONS FOR LICENSURE BY ENDORSEMENT; REQUIREMENTS FOR RENEWAL, LATE RENEWAL, AND REINSTATEMENT OF LICENSURE AND AUTHORITIES**

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**Summary:** This chapter sets forth the qualifications for licensure by endorsement and the requirements for renewal, late renewal, and reinstatement for licenses and authorities to practice under the *Maine Dental Practice Act*.

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**I. GENERAL QUALIFICATIONS; REQUIREMENTS**

- A. An applicant seeking licensure by endorsement, or an applicant seeking to renew, renew late, or reinstate a license or an authority must submit an application with the appropriate fee, and any other materials required by the Board.
- B. An applicant has 90 days after being notified of any materials needed to complete the application to submit those materials to the Board. Failure to complete the application within that 90-day period may result in a denial of the application.

**II. SPECIFIC QUALIFICATIONS FOR LICENSURE BY ENDORSEMENT; APPLICANTS AUTHORIZED TO PRACTICE IN ANOTHER JURISDICTION**

The Board is authorized, at its discretion, to waive the examination requirements, consider an educational equivalency in meeting the educational requirements, and issue a license or grant an authority to an applicant who is licensed under the laws of another jurisdiction who furnishes proof, satisfactory to the Board, that the other requirements for licensure have been met.

- A. Substantially Equivalent License. The Board will review materials submitted by the applicant as outlined below to determine if the applicant has actively practiced with a substantially equivalent license at the level of licensure applied for under the laws and rules of the Board. An applicant seeking licensure by endorsement pursuant to this provision must provide:
  - (1) Verification of all licenses in good standing under which the applicant actively practiced during the 3 consecutive years immediately preceding application to the Board;
  - (2) Documentation of the laws and rules of all jurisdictions in which the applicant actively practiced during the 3 consecutive years immediately preceding application to the Board;
  - (3) A summary in the nature of a resume or curriculum vitae describing the applicant's practice during the 3 consecutive years immediately preceding application for

licensure to the Board. The summary must contain references with sufficient contact information to enable verification by email address, mail, and telephone; and

- (4) Verification of current certification in CPR. For purposes of meeting the CPR requirement, online trainings are not accepted unless the applicant can verify hands-on participation with the instructor as a component of the training.
- B. Substantially Similar Qualifications. The Board will review materials submitted by the applicant as outlined below to determine if the applicant's qualifications are substantially similar to the requirements for initial licensure for the level of licensure applied for under the laws and rules of the Board. An applicant seeking licensure by endorsement pursuant to this provision must provide:
- (1) Verification of all licenses in good standing under which the applicant is actively licensed;
  - (2) All application materials for qualifications required for initial licensure as a dentist, dental hygienist, dental hygienist authorities pursuant to 32 M.R.S. §18345(2), a denturist, a dental radiographer, or an expanded function dental assistant, as applicable; and
  - (3) Verification of current certification in CPR. For purposes of meeting the CPR requirement, online trainings are not accepted unless the applicant can verify hands-on participation with the instructor as a component of the training.

### **III. SPECIFIC REQUIREMENTS FOR RENEWAL AND REINSTATEMENT OF LICENSURE**

- A. Renewal Requirements – Prior to the Date of Expiration
- (1) An applicant must apply for renewal on or before the date of expiration; and
  - (2) An applicant must complete the continuing education requirements pursuant to Chapter 13 as a condition to renew.
- B. Late Renewal – Within 90 Days after Expiration
- (1) An applicant who applies for renewal after expiration of the license, but within 90 days of expiration, must pay the required fees. The licensee will remain subject to disciplinary action for all other violations; and
  - (2) An applicant must complete the continuing education requirements pursuant to Chapter 13 as a condition to renew. Continuing education hours earned after the date of license expiration will not be applied to the late renewal application.
- C. Reinstatement Requirements – Between 91 Days and Two Years of Expiration
- (1) An applicant who applies for reinstatement after expiration of the license, but between 91 days and two years of expiration must pay the required fees and meet all qualifications for initial licensure. The Board may, giving due consideration to the protection of the public, waive the examination requirements.

An applicant whose license has been expired more than two years must submit an application for initial licensure, pay the required fee and meet all of the qualifications as outlined in Board statute and rule.

#### **IV. SPECIFIC REQUIREMENTS FOR THE RENEWAL AND REINSTATEMENT OF DENTAL HYGIENE AUTHORITIES**

- A. The following are requirements to renew and reinstate a dental hygiene practice authority in the practice areas of local anesthesia, nitrous oxide analgesia and independent practice dental hygiene:
- (1) A dental hygienist who at the time of renewal has a practice authority identified in Section IV(A) must meet the dental hygiene renewal requirements of this Chapter.
  - (2) A dental hygienist who at the time of a late renewal has a practice authority identified in Section IV(A) must meet the dental hygiene late renewal requirements of this Chapter.
  - (3) A dental hygienist who at the time of license expiration held a practice authority identified in Section IV(A) must meet the dental hygiene reinstatement requirements, file an initial authority application, pay the required fees, and meet all the requirements for the practice authority. The Board may, giving due consideration to the protection of the public, waive the examination requirements.
  - (4) A dental hygienist who at the time of license expiration held a practice authority identified in Section IV(A) and whose license expired more than two years from the date of expiration must submit an application for dental hygiene licensure and any practice authority, pay the required fees, and meet all requirements for licensure and the practice authority.
- B. The following are requirements to renew and reinstate a dental hygiene authority in the practice areas of public health dental hygiene, dental therapy, and provisional dental therapy:
- (1) A dental hygienist who at the time of renewal has a practice authority identified in Section IV(B) must meet the dental hygiene renewal requirements of this Chapter, and submit a current, valid practice agreement(s) with a supervising dentist(s) pursuant to Board Rule, Chapter 2.
  - (2) A dental hygienist who at the time of a late renewal has a practice authority identified in Section IV(B) must meet the dental hygiene late renewal requirements of this Chapter, and submit a current, valid practice agreement(s) with a supervising dentist(s) pursuant to Board Rule, Chapter 2.
  - (3) A dental hygienist who at the time of license expiration held a practice authority identified in Section IV(B) must meet the dental hygiene reinstatement requirements, file an initial authority application, pay the required fees and meet all the requirements for the practice authority. The Board may, giving due consideration to the protection of the public, waive the examination requirements.

- (4) A dental hygienist who at the time of license expiration held a practice authority identified in Section IV(A) and whose license expired more than two years from the date of expiration must submit an application for dental hygiene licensure and any practice authority, pay the required fees, and meet all requirements for licensure and the practice authority.
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**STATUTORY AUTHORITY:**

32 M.R.S. §§ 18324, 18341, 18347, 18349, 18350; P.L. 2021 ch. 163 (Emergency, effective June 11, 2021)

**EFFECTIVE DATE:**

April 5, 2020 – filing 2020-083

**AMENDED:**

December 15, 2021 – filing 2021-253